

THE COMMUNITY OF THREE RIVERS
MINUTES
June 21, 2023, 7:00 PM

Present

Mayor	-	Peter Saunders
Councillors	-	Angela Silverthorn
	-	Dennis Murphy
	-	Karen Hall-Middleton
	-	Luke Lymburner
Staff	-	Sandra Kelly, Janice Conley

Call to Order Mayor Saunders called the meeting to order at 7:00 pm and asked for any additions to the agenda.

Agenda It was moved by Councillor Murphy that the agenda be approved as presented.
Seconded by Councillor Lymburner. MOTION CARRIED
96-2023

Conflict of Interest There was no conflict of interest declared.

Approval of Minutes May 17, 2023

Councillor Lymburner made a motion to approve the minutes of May 17, 2023, as presented.
Seconded by Councillor Hall-Middleton. MOTION CARRIED
97-2023

Presentations

ATVs on Private Property A homeowner addressed Council regarding their concerns about ATVs accessing part of their property as a shortcut to access local businesses. Pictures were provided showing the damage happening because of this activity. Mayor Saunders reported the ATV club has done work to the designated ATV trail at the end of Railway Avenue. The works department has put up a barrier and signage where they are entering private property from municipally owned land. Other suggestions were to report the trespassing to the Off-Road Enforcement Officers, install trail cams, put up barriers such as downed trees and continue to put up no trespassing signs.

Development Renfrew Street A local developer approached Council regarding details of the Community of Three Rivers' developer's agreement with respect to future development off Renfrew Street.

Petitcodiac Library Several members of the Community, the Library Manager and the Petitcodiac Library Board addressed Council regarding the importance of the library in the Community as it plays an essential role by providing access to information and resources, supporting literacy and education, promoting lifelong learning, and serving as a community gathering space. Council acknowledged the importance of the library and confirmed that they will make every effort to continue their support of this valuable resource.

Business Arising from The Minutes

Canada Day Update Councillor Murphy reported that events are slated for July 1st from 4-7 at the downtown park on Main Street including bouncers, face painting, a BBQ, live music and other various activities.

New Business

Second Reading by Title of COTR By-Law 2023-05

The Community of Three Rivers Building By-Law

Motion that By-Law No. 2023-05, The Community of Three Rivers Building By-Law , be given second reading by title.

Moved by: Councillor Murphy
Seconded by: Councillor Lymburner

MOTION CARRIED
98-2023

The clerk gave second reading by title of By-Law No. 2023-05; The Community of Three Rivers Building By-Law

Third Reading by Summary of COTR By-Law 2023-05

The Community of Three Rivers Building By-Law

Motion that By-Law No. 2023-05, The Community of Three Rivers Building By-Law , be given Third reading by summary and that it be ordained and passed and that the Mayor and Clerk be authorized to sign same and affix the Corporate Seal of the Municipality thereto.

Moved by: Councillor Murphy
Seconded by: Councillor Silverthorn

MOTION CARRIED
99-2023

The clerk gave third reading by summary of By-Law No. 2023-05; The Community of Three Rivers Building By-Law

Respectful Workplace Policy Draft 2023

Councillor Lymburner made a motion that Council adopt a Respectful Workplace Policy as presented for The Community of Three Rivers Council and that it be reviewed annually by Council and staff. Seconded by Councillor Silverthorn.

MOTION CARRIED
100-2023

Friends of the Jordon Lifecare Centre Annual Golf Tournament

Councillor Murphy made a motion that the Community of Three Rivers make a donation to the Jordon Lifecare Centre in an amount not to exceed \$200 for their Annual Golf Tournament. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
101-2023

Electronic Speed Sign

Councillor Silverthorn briefed Council on the speeding issues in Elgin and requested the electronic speed sign be installed there during the summer. Council requested she contact DTI to get details regarding placement of the sign because at this time the transportation infrastructure is still managed by the Province in Wards 1 and 3.

Request to Expropriate

A landowner requested Council consider expropriating a small strip of land located between their property and the road that is prohibiting them from developing their land. Council requested legal counsel and was advised that this would not be the municipality's issue but a private matter between respective landowners.

Kodiak Room – Rental Policies for Fall of 2023

Council was approached by a group regarding rental of the Kodiak Room in the fall of 2023 for their fitness program. They also wanted to know if there were any other spaces available in the village that they could use for 12 months of the year where they could have exclusive use so they can set up their equipment permanently. In lieu of any other spaces being available, they would like exclusive use of the Kodiak Room as their own space. The municipality has no suitable alternate facilities for this purpose. Council also expressed concern that any group be allowed to have exclusive use of the Kodiak Room as it is a public space, and that Minor Hockey may require use of the space as well. It was decided not to grant this space exclusively and that a schedule would have developed keeping other interest groups in mind.

Unsightly Premises Ward 1 – Councillor Silverthorn received a complaint regarding unsightly premises in Ward 1. Currently the Unsightly Premises By-Law only covers Ward 2 (Petitcodiac). Mayor Saunders will inquire with Regional Service Commission to see if Unsightly Premises will be addressed in the newly amalgamated areas with any upcoming mandated services.

Motion to Increase Arena Rental Rates

Background: Councillor Murphy reported that due to the increasing cost of running the Petitcodiac Arena, he is requesting Council support increasing the fees for ice rental for all users.

Councillor Murphy made a motion that The Community of Three Rivers increase rental fees for ice at the Petitcodiac Arena by \$10 per hour for all users commencing in the fall of 2023.

Seconded by Councillor Lymburner.

MOTION CARRIED
102-2023

Council requested a letter be sent to all user groups regarding the increase so they can budget accordingly for the upcoming ice season.

Correspondence

NB Power Vegetation Control Program
required no action taken.

Information for Council's perusal. No action

In Camera Session

Councillor Lymburner made a motion that the meeting go into an In-Camera session. Seconded by Councillor Murphy.

MOTION CARRIED
103-2023

Agreement Negotiations
Legal
Property (2)

Regular Session

Councillor Murphy made a motion that the meeting go back to regular session. Seconded by Councillor Lymburner. MOTION CARRIED
104-2023

Committee

Public Works & Transportation, Sewer Department Councillor Lymburner reported:

- Asphalt program is going well. Browns paving will be doing some paving and patching on Old Post Road which will be funded under the current asphalt budget. This will allow the works crew to complete side streets.
- Mill Road has been graded and topped with reclaim
- The portable speed sign has been installed on lower Main Street
- A drain has been installed at the small rink in Maple Street Parak
- WorkSafe visited the garage for an inspection with resulted in a couple of suggestions such as a toe plate on the upper railing and requested a lock out procedure for each piece of equipment.
- The pool should be full of water by next week. It's been painted and caulked
- A quote has been requested for asphaltting to be funded under the Gas Tax Program.
- Mayor Saunders requested updates on the installation of speed bumps on Renfrew and Maple Streets

Public Safety/ By-Law Enforcement Nothing to report at this time.

Recreation - Programs & Events Councillor Murphy reported:

- **Soccer** saw a registration of 180+ players. They are still looking for coaches for the U6 level
- **Participation - Petitediac** is currently listed in 6th place in the province
- **Basketball Court**-no word on completion date at this time

Finance Nothing to report.

Environmental Health Nothing to report.

Community Development Councillor Hall-Middleton reported:

- Mudder event went well with 60+ participants
- Community Yard Sale was a huge success with 31 vendors registered
- The Garden Club's Annual Plant Sale raised \$2200
- A design is being worked on for a new sign at Maple Street Park
- Disc Golf – the mulch path is completed, and they will be putting up nets this week

- The Thursday Night Farmer’s Market downtown will commence next Thursday

Regional Development Nothing new to report at this time.

EMO Nothing to report at this time

Library Nothing new to report at this time

Regional Service Commission Nothing to report at this time.

General Government

CAO Report

- Updated Council on the Westmorland County Agriculture Fair
- Waiting for a quote on the repair of the sign on highway exit 412
- Attended the administrator’s conference in Edmunston.
- Online presentation from the province regarding the new portal for budgeting
- Requested and received Council’s approval to have a mural painted on the one of the fair buildings at the fair grounds.
- Would like Council to consider proceeding with sewer line project on Renfrew Street at a cost of \$40,000 using Gas Tax Funds. To be brought back to a future meeting.
- Black and McDonald has been contacted to get a second price on dehumidifiers for the arena using Gas Tax Funding

Passing of Accounts

Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to June 21, 2023, in the amount of \$112,083.56. Seconded by Councillor Silverthorn.

MOTION CARRIED
105-2023

Community of Three Rivers Sewer Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to June 21st, 2023, in the amount of \$2,644.06. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
106-2023

Adjournment Councillor Silverthorn made a motion to adjourn the meeting.

Mayor Saunders

Clerk Janice Conley