

THE COMMUNITY OF THREE RIVERS
MINUTES
March 15, 2023, 7:00 PM

Present

| | | |
|-------------|---|-----------------------------|
| Mayor | - | Peter Saunders |
| Councillors | - | Angela Silverthorn |
| | - | Dennis Murphy |
| | - | Karen Hall-Middleton |
| | - | Luke Lymburner |
| Staff | - | Sandra Kelly, Janice Conley |

Call to Order Mayor Saunders called the meeting to order at 7:00 pm and asked for any additions to the agenda.

Agenda It was moved by Councillor Murphy that the agenda be approved as circulated. Seconded by Councillor Lymburner.

MOTION CARRIED
041-2023

Conflict of Interest There was no conflict of interest declared.

Approval of Minutes

Councillor Lymburner made a motion to approve the minutes of March 1, 2023 as circulated. Seconded by Councillor Murphy.

MOTION CARRIED
042-2023

Presenters

The Smart Energy Company Unable to attend.

Business Arising from The Minutes

Recreation Director Contract Nothing to report at this time.

Library Lease Renewal Update Councillor Silverthorn reported there will be a meeting on March 16th at the village office with the building owners to discuss the new lease agreement. Councillor Silverthorn, Sandra Kelly and Mayor Saunders indicated they will attend.

New Business

Procedural By-Law Review/Amendments Mayor Saunders requested Council review the current procedural by-law and bring back suggested amendments to the next meeting.

Resolution to Renew The Community of Three Rivers Line of Credit with Brunswick Credit Union Limited – formerly Advance Savings Credit Union Limited:

That the Community of Three Rivers (the “Community”) borrow from Brunswick Credit Union Limited (the “Credit Union”) all of the amounts referred to in a Credit Agreement (the “Credit Agreement”) between the Community and the Credit Union dated March 10, 2023 pursuant to the terms and conditions of the Credit Agreement, as presented to the directors at this meeting which Credit Agreement is hereby ratified and approved.

That the Community execute and deliver the Credit Agreement and such other documents or instruments as may reasonably be necessary or desirable to fulfil the terms and conditions of the Credit Agreement.

That the Mayor and the Deputy Mayor of the Community are hereby authorized for and on behalf of the Community, to execute under its corporate seal and deliver to the Credit Union the Credit Agreement with such alterations, additions, amendments, and deletions as may be approved by the Mayor and the Deputy Mayor, whose signatures shall be conclusive evidence of such approval.

That the Mayor and the Deputy Mayor of the Community are hereby authorized for and on behalf of the Community at any time hereafter (until such time as the Board of Directors gives written notice to the Credit Union repealing this authorization) to negotiate, execute and deliver such amendments to the Credit Agreement as may be approved by the Mayor and the Deputy Mayor whose signatures shall be conclusive evidence of such approval.

That the Credit Union be furnished with a copy of this Resolution.

Moved by: Councillor Murphy
Seconded by: Councillor Lymburner
Date: March 15, 2023

MOTION CARRIED
043-2023

Building By-Law Due provincial legislation, the Department of Public Safety will take over administration of building codes in the province of New Brunswick. As a result, the village's building by-law will need to be updated to reflect the changes. Council was asked to review the current building permit fee structure to decide if any changes are to be made when the by-law is updated.

Westmorland County Fair (WCAF) A letter was received from a concerned WCAF board member regarding the lack of meetings/ accountability and direction of the current board of directors. After discussion Council made a motion with regards to the WCAF's funding for 2023.

Councillor Murphy made a motion that The Community of Three Rivers withhold funding for the Westmorland County Fair until council has been supplied with satisfactory financial records from 2022. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
044-2023

Zone Meeting May 6, 2023 Sackville Council received an invitation to an upcoming Zone 2 meeting to be held in Sackville on May 6, 2023, 10 am to noon. Please send in any agenda items you would like to see discussed and they will be looking to elect 2 zone directors and 2 alternates. At the time of the meeting Mayor Saunders and Councillor Silverthorn indicated they would attend.

Correspondence

Funding for Generators/Warming Centers - EMO Council received information from the NB Emergency Measures Organization on potential funding for communities on the acquisition of generators for warming centers, redevelopment of a warming center, feasibility studies etc.

In-Camera Session

In Camera

Councillor Lymburner made a motion that the meeting to in-camera. Seconded by Councillor Murphy.

MOTION CARRIED
045-2023

Human Resources

Regular Session

Councillor Murphy made a motion that the meeting go back to regular session. Seconded by Councillor Silverthorn.

MOTION CARRIED
046-2023

Committee

Public Works & Transportation, Sewer Department

Nothing to report at this time.

Public Safety/ By-Law Enforcement

Mayor Saunders reported the RCMP, Caledonia Region, will be present at the annual Pollett River Run April 28th and 29th. They have reached out to the Department of Public Safety for additional resources. Elgin Fire Department Chief Kent Steeves will also be present.

Petitcodiac Fire Department

Mayor Saunders reported the fire department's 2018 pumper was hit by a transport truck while responding to a call on the Trans-Canada highway. No one was injured. They are waiting for word from the insurance company before finalizing plans to move forward with a truck replacement. He will provide more information at a later date.

Recreation - Programs & Events

Winter Carnival Councillor Murphy reported the winter carnival was successful and well attended.

Arena

- A bill in the amount of \$2800 was received for damage to the sprinkler system at the arena as a result of a player hanging off a sprinkler pipe. Councillor Murphy requested and received Council's approval to forward the bill to Minor Hockey in the hopes that the team responsible will pay for the damages.
- Council received a request that a key be provided to a fitness group to enable them to continue using the Kodiak room after the arena has been shut down for ice season. Council agreed to continue their policy of not issuing keys to the arena to non-employees.
- A local group has asked that they be permitted to arrange installation of an ATM at the Petitcodiac Arena as a fund raiser. It was decided this would not be considered this spring but perhaps in the fall. As per the Community's insurance provider, a policy/agreement must be in place and Council felt there was not enough time to have that in place for the group's requested time frame of April 1, 2023.

Motion -Maple Street Park Outdoor Skating Rink

Councillor Murphy made a motion that the Community of Three Rivers compensate volunteers for general maintenance and upkeep of the Maple Street outdoor skating rink in an amount not to exceed \$1000.
Seconded by Councillor Lymburner.

MOTION CARRIED
047-2023

Finance A scheduled budget meeting will be held Wednesday March 22, 2023 at 7 pm at the village office.

Environmental Health Nothing to report at this time.

Community Development

- Planning will soon be underway for beautification/downtown flowers for 2023
- Maple Street Park Committee will be meeting in April and will have a presentation for council mid-April with regards to a priority list and plans for future development
- Councillor Hall-Middleton attended a recent meeting of the Elgin Eco Association
- Work is continuing to develop the community Facebook Page

Business Liaison

- Zanna's Café located on Main Street will be closing soon
- A wellness-based business is opening on Kay Steet potentially in May 2023
- The Pantry is considering moving the Farmer's Market to an evening rather than Saturday mornings

Residential & Industrial Development Councillor Murphy reminded Council that there is a public meeting being held April 4th at the Maritime Motorsport Hall of Fame concerning the rezoning of Meadowview Subdivision.

EMO Councillor's Silverthorn and Hall-Middleton will be attending a webinar on April 5th regarding EMO.

Library Discussed earlier under business arising from the minutes.

Regional Service Commission Nothing to report.

General Government

- CAO Sandra Kelly reported she attended a meeting at the Regional Service Commission regarding terms of reference with regards to mandated services. She will forward that information to Council.
- The Works Department has been having issues with a resident who is blocking the plow/sidewalk machine from cleaning the sidewalk in front of their home to stop snow from being deposited in their driveway. Council advised a letter be sent to the resident asking them to cease this dangerous behavior. It was also suggested if it does not stop, the RCMP be notified.
- As a result of the recent amalgamation, entities will now be responsible for issuing all civic numbers within all areas of their municipalities.
- The Canada Community Building Fun (formerly Gas Tax Fund) has announced additional funding for The Community of Three Rivers in the amount of \$86,000.

Passing of Accounts

Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to March 15, 2023 in the amount of \$239,861.53. Seconded by Councillor Silverthorn.

MOTION CARRIED
048-2023

Community of Three Rivers Sewer Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to March 15, 2023 in the amount of \$1,518.60. Seconded by Councillor Lymburner.

MOTION CARRIED
049-2023

Adjournment Councillor Murphy made a motion to adjourn the meeting.

Mayor Saunders

Clerk Janice Conley