

THE COMMUNITY OF THREE RIVERS
MINUTES
October 18, 2023, 6:30 PM

Present

Mayor	-	Peter Saunders
Councillors	-	Angela Silverthorn
	-	Dennis Murphy
	-	Karen Hall-Middleton
	-	Luke Lymburner
Staff	-	Sandra Kelly, Janice Conley

Call to Order Mayor Saunders called the meeting to order at 6:30 pm and asked for any additions to the agenda.

Agenda It was moved by Councillor Hall-Middleton that the agenda be approved as circulated. Seconded by Councillor Murphy. MOTION CARRIED
171-2023

Conflict of Interest No Conflict of Interest was declared.

Approval of Minutes September 20th and October 4th, 2023

Councillor Murphy made a motion to approve the minutes of September 20, 2023.
Seconded by Councillor Silverthorn. MOTION CARRIED
172-2023

Councillor Hall-Middleton made a motion to approve the minutes of October 4, 2023.
Seconded by Councillor Silverthorn. MOTION CARRIED
173-2023

Presentations No presentations

Business Arising from The Minutes

No business arising from the minutes.

New Business

Approval of Updated Respectful Workplace Policy

The Community of Three Rivers' revised Respectful Workplace Policy was presented for approval with: updated definitions, reference sources and an acknowledgement page as requested by of the community's insurance provider. It was suggested that an outside resource be sought for purposes of referral for questions regarding the policy.

Councillor Murphy made a motion that The Community of Three Rivers adopt the revised Respectful Workplace Policy as presented. Seconded by Councillor Lymburner.

MOTION CARRIED
174-2023

Business Hours Holiday Season 2023

The municipal office will be closing December 22nd, 2023, at noon and reopening January 2, 2024. Office staff will use vacation time to cover time off. Discussion was also had regarding the works department holiday hours which was tabled to a future meeting.

Motion to Purchase Turkeys and Gift Cards

Councillor Hall-Middleton made a motion that the Community of Three Rivers purchase turkeys for Council, Staff and the Fire Chiefs and gift cards for staff for the holiday season. Seconded by Councillor Murphy.

MOTION CARRIED
175-2023

UMNB Conference – Silent Auction

Councillor Lymburner made a motion that The Community of Three Rivers purchase a gift for the UMNB silent auction at a cost not to exceed \$150. Seconded by Councillor Murphy.

MOTION CARRIED
176-2023

SERSH HR Live Tour Petitcodiac

The Economic Development division of the South East Regional Service Commission is presenting an HR Live Tour to familiarize employers with their human resources toolkits available on their website. Promotional material was distributed on the Community's social media accounts.

Seasonal Gathering Council/ Office Staff After discussion, Council decided to move forward with arrangements for a seasonal gathering for Council, office staff and spouses to be held in late November or December 2023.

Correspondence

Invitation Oncology Center

Council received an invitation to an event to celebrate the 30th anniversary of the Dr. Leon-Richard Oncology Centre on Oct. 28, 2023.

Invitation WCAF Appreciation Event

Council received an invitation to attend an appreciation event hosted by the Westmorland County Agricultural Fair on Friday October 20, 2023, at 7 pm.

Government Announcement re: Tax Assessments and Community Equalization Grants Council received notice that the province's overall tax assessment base grew by almost 11 percent for the second year in a row. Also, property assessment notices will no longer be mailed in October but will be received by property owners in January of 2024.

In Camera

In Camera Session

Councillor Lymburner made a motion that the meeting go into an in-camera session. Seconded by Councillor Murphy. MOTION CARRIED
177-2023

Land

Regular Session

Councillor Murphy made a motion that the meeting go back to a regular meeting. Seconded by Councillor Lymburner. MOTION CARRIED
178-2023

Motion for Building Inspection

Councillor Hall Middleton made a motion that the Community of Three Rivers proceed with getting a quote for a building inspector to inspect the St. James Church, Petitcodiac, as it is being considered as a new home for the public library. Seconded by Councillor Lymburner. MOTION CARRIED
179-2023

Department Reports

Public Works & Transportation, Sewer Councillor Lymburner reported:

- Work is being done on several driveway culverts.
- Sink hole on Main Street is being repaired this week. Upon inspection it was discovered it is not a sewer line or storm drain causing the issue, so it will be dug up for further investigation and will be repacked.
- Two sewer service lines were repaired last week.
- Manholes on Railway and Spring have been repaired.
- Pool and ballfield have been winterized.
- Salt shed floor is complete.
- Winter sand has been ordered and should arrive next week.
- Xmas decorations have been checked and are in working order.
- Banner holders on Main have been repaired and ready for Remembrance Day Banners
- Ditching to be completed prior snowfall.
- Equipment is being prepared for the upcoming snow removal season

Public Safety Mayor Saunders reported he attended a meeting regarding RCMP services. Minister Kris Austin was in attendance and reported he has a commitment from RCMP that they will be hiring 80 new members for the province by 2025.

Recreation Councillor Murphy reported:

- Pickleball will be starting this Thursday at the school 7:30 – 10:00
- Arena is up and running.
- Planning is underway for this year's winter carnival.
- Minor Hockey registration numbers are up.
- Can skate program has been started.
- New basketball nets have not yet been installed.
- Recreation director is working with Councillor Silverthorn to set up events in Ward 3

Finance First budget meeting will be October 25th at 6:30 at the Community Office.

Environmental Health Nothing to report at this time.

Community Development Councillor Hall-Middleton reported:

- Maple Street Park
 - Directional signs up for disc golf course.
 - They would like to move the sliding hill closer to the skating rink.

- Garden Club is going to apply for another grant to extend the Garden Pathway and install a sound garden.
- A Community Meet & Greet is being organized for November 7th at the Christian Educational Center in Ward 1 and for Elgin (Ward 3) on November 9th at the firehall so that residents in those wards can meet their Mayor and Council.

Residential & Industrial Development Nothing to report at this time.

EMO Nothing to report at this time.

Library Nothing new to report at this time.

Regional Service Commission Nothing to report at this time.

General Government

- Council was reminded of upcoming meetings: Zone meeting October 21, 2023, Brainstorming workshop October 28, 2023, hosted by the Regional Service Commission.
- Mayor Saunders reported the boil water order has been lifted at the medical center.
- Mayor Saunders reported he and Councillor Murphy have a virtual meeting set up with the CEO of Horizon Health regarding the new medical center.
- Mayor Saunders reported he’s going to attend a public meeting in Salisbury regarding ATVs on public roads.

Ward 1 Nothing to report at this time.

Ward 3 Councillor Silverthorn reported the bike race was a great success. They are looking into the process of having tourism style signs installed advertising the bike trails in the Elgin area.

Passing of Accounts

Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to October 18, 2023, in the amount of \$112,457.64 . Seconded by Councillor Silverthorn .

MOTION CARRIED
180-2023

Community of Three Rivers Sewer Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to October 18, 2023, in the amount of \$842.53 . Seconded by Councillor Lymburner.

MOTION CARRIED
181-2023

Adjournment Councillor Lymburner made a motion to adjourn the meeting.

Mayor Saunders

Clerk Janice Conley