

THE COMMUNITY OF THREE RIVERS
MINUTES
April 5, 2023, 7:00 PM

Present

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|-------------|---|-----------------------------|
| Mayor | - | Peter Saunders |
| Councillors | - | Angela Silverthorn |
| | - | Dennis Murphy |
| | - | Karen Hall-Middleton |
| | - | Luke Lymburner |
| Staff | - | Sandra Kelly, Janice Conley |

Call to Order Mayor Saunders called the meeting to order at 7:00 pm and asked for any additions to the agenda.

Agenda It was moved by Councillor Murphy that the agenda be approved as circulated. Seconded by Councillor Lymburner.

MOTION CARRIED
050-2023

Conflict of Interest There was no conflict of interest declared.

Approval of Minutes

Councillor Lymburner made a motion to approve the minutes of March 15, 2023, as circulated. Seconded by Councillor Murphy.

MOTION CARRIED
051-2023

Presenters

Petitcodiac Fire Department Did not present as required information from a third party was not available at the time of the meeting.

Business Arising from The Minutes

Recreation Director Contract Tabled – waiting for more information.

Library Lease Renewal Update Council was presented with information from a meeting with the building owners outlining the requests in the lease renewal document. Council requested a letter be sent to the building owners outlining Council’s response to the proposed changes.

Procedural By-Law Review/Amendments Mayor Saunders requested Council review the current procedural by-law for potential amendments. No changes were recommended at this time.

Re-schedule Long Term Planning Meeting The meeting was re-scheduled to May 9th, 2023 at 6:30 pm.

New Business

Motion to Approve Audited Statements 2022 Village of Petitcodiac

Councillor Murphy made a motion to approve the 2022 audited financial statements as prepared and presented by Buckley Corporation, Sussex NB. These statements include all accounts of the Village of Petitcodiac NB and Capital Assets. Seconded by Councillor Lymburner.

MOTION CARRIED
052-2023

First Reading By-Law 60-B, Amendment to Rural Plan

By-Law #60-B, A by-law to amend the Village of Petitcodiac zoning map within the rural plan By-law NO. 60

First reading in its entirety:

Moved by: Councillor Murphy

Seconded by: Councillor Hall-Middleton

That first reading in its entirety be given to By-Law 60-B, A By-Law to amend the Village of Petitcodiac Zoning Map within the Rural Plan By-Law NO 60.

MOTION CARRIED
053-2023

The Pantry – Request for Donation

Councillor Murphy made a motion that the Community of Three Rivers donate \$500 toward the Pantry's Summer Vegetable Box Program which provides wholesome and fresh foods at a reduced cost. Seconded by Councillor Lymburner.

MOTION CARRIED
054-2023

CN Rail Line ATV Club Request – Councillor Murphy made a presentation to Council outlining requests of the ATV club on two issues: to create by-laws that would enable them to travel along certain roads and or crossroads within the Community of Three Rivers to hook up existing trails enabling them to legally travel from Havelock to Elgin and beyond. As well, they are requesting Council move forward with purchasing a parcel of land from CN in Petitcodiac which would enable the club to then take ownership of the train bridge and use it as part of their trail system. Council requested inquiries be made with CN regarding the details of purchasing the parcel of land in the village and that research be done to see what is required to enact by-laws to allow ATV traffic on public roads.

Car Show Request

Councillor Hall-Middleton made a motion that the Community of Three Rivers support the Codiac Classics Car Club by providing barricades, garbage cans and washroom facilities for their annual car show to be held in the downtown core on Sunday July 23, 2023. Seconded by Councillor Murphy.

MOTION CARRIED
055-2023

Summer Schedule Municipal Office Council approved that the municipal office be closed at 12:30 on Fridays from June 30th to September 1, 2023.

Correspondence

Letter Re: Local Businesses & Services Council received a letter from a concerned citizen regarding a local business that was closing on Main Street. The letter indicated that they felt it is up to council to promote new business and to be visibly seen supporting them. Council noted the resident's concern. It also expressed concerns that local transportation is not available for those that want to travel to support local business if they do not have a vehicle. Councillor Hall-Middleton noted that Rural Rides is available for medical appointments and the local grocery store will deliver orders for a small fee.

Letter Re: Upcoming Entertainment Event Council received two letters that were cc'd to Three Rivers with concerns regarding an upcoming entertainment event being hosted by a local organization in Petitediac. Council acknowledged the concerns and felt it was the organizations decision to make changes if they saw fit to do so.

MAC Education Day April 28, 2023, Moncton Council received an invitation to the Municipal Advisory Corporation's education day. At the time of the meeting Sandra Kelly was planning to attend.

In-Camera Session

In Camera

Councillor Lymburner made a motion that the meeting to in-camera. Seconded by Councillor Murphy.

MOTION CARRIED
056-2023

Human Resources

Regular Session

Councillor Murphy made a motion that the meeting go back to regular session. Seconded by Councillor Lymburner.

MOTION CARRIED
057-2023

Committee

Public Works & Transportation, Sewer Department Councillor Lymburner asked council to consider purchasing the leased payloader for the works department as their aging equipment is costing more to maintain and that the current equity (lease payments) can be used in the purchase agreement. He also noted that a payloader may not be available for lease for the upcoming snow removal season as such equipment is difficult to obtain. He presented quotes for Council's consideration. No decision was made, and it was noted this would be an item for consideration at budgeting meetings for 2024.

Public Safety/ By-Law Enforcement Nothing to report at this time.

Recreation - Programs & Events

Councillor Murphy reported

- arena staff has begun the process of removing the ice for the upcoming summer season
- discussions will soon take place to make arrangements for this year's pool opening

Finance Nothing to report

Environmental Health Councillor Lymburner questioned if there are any plans to start looking at replacing aging infrastructure with respect to the wastewater system. It was noted there are no plans in the immediate future but this can be a topic of discussion in the upcoming long term planning meeting.

Community Development

Councillor Hall-Middleton reported:

- The Maple Street Park Committee was successful in receiving a grant for the Disc Golf project in the amount of \$9850. The estimated cost of the project is \$15,000 and they will be asking for sponsors and donations to secure additional funds.
- The Community of Three Rivers Facebook page is up and running
- The Community Garden is accepting requests for garden plots and raised boxes for the upcoming growing season
- The Community Yard Sale will be held the last week of May 2023. The cost is \$10 to get on the map with all proceeds going to Cystic Fibrosis.
- The Community Garden will be partnering with the Student Essential Skills program at PRS and will be working on a project for the garden
- There will be a workshop on Fraud 101 at the Maritime Motorsport Hall of Fame on April 15th from 10am to 12 pm

- The Garden Club is requesting a street light be put in at the end of Maple Street. Councillor Lymburner will take a look at it to determine what would be the required wattage for that area.

EMO Councillor Hall-Middleton attended a webinar on April 5th regarding EMO.

Library Discussed earlier under business arising from the minutes.

Regional Service Commission

Mayor Saunders reported he attended a conference for the board members of the Regional Service Commission hosted in Miramichi. Discussions were held regarding the provincially mandated services to be taken on by the Regional Service Commissions and how they will affect municipalities: Economic Development, Community Development, Regional Tourism, Recreational Infrastructure Cost Sharing, and Public Safety. He also reported on the regular monthly Regional Service Commission meeting. He reported he has taken a position on the Protective Services and Planning Committee and Deputy Mayor Murphy on the Recreational Infrastructure Cost Sharing Committee.

General Government

- Mayor Saunders reported the Medical Centre Project is moving forward and will provide more details when available
- Mayor Saunders attended meetings with legal counsel regarding ongoing litigation
- CAO Sandra Kelly reported interviews will take place for the Admin Assistant position next week
- Councillor Hall-Middleton reported she took part in an online meeting outlining details of the upcoming Needs Assessment for the Salisbury/Petitcodiac area.
- CAO Sandra Kelly reported she will be attending the annual AMANB meeting to be held in Edmunston
- CAO Sandra Kelly reported members of the Library Board would like to set up a meeting with her and the Regional Director regarding requirements with respect to an engineering report on a potential new location for the library.

Passing of Accounts

Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to April 5,2023 in the amount of \$107,228.89. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
058-2023

Adjournment Councillor Murphy made a motion to adjourn the meeting.

Mayor Saunders

Clerk Janice Conley