

THE COMMUNITY OF THREE RIVERS
MINUTES
January 16, 2023, 7:00 PM

Present

Mayor	-	Peter Saunders
Councillors	-	Angela Silverthorn
	-	Dennis Murphy
	-	Karen Hall-Middleton
	-	Luke Lymburner
Staff	-	Sandra Kelly, Janice Conley

Call to Order Mayor Saunders called the meeting to order at 7:00 pm and asked for any additions to the agenda.

Agenda It was moved by Councillor Murphy that the agenda be approved as circulated. Seconded by Councillor Lymburner.

MOTION CARRIED
001-2023

Conflict of Interest There was no conflict of interest declared.

Approval of Minutes

There were no minutes to approve from the last meeting under the Village of Petitcodiac.

Presenters

Dog Bite Incident A resident involved in a dog bite incident on September 18, 2021 attended the meeting to address council. As per a motion made December 21, 2022 the Council of The Village of Petitcodiac resolved to have this matter brought forward to the new Council of the amalgamated Community of Three Rivers. The new members of council have received information to familiarize themselves with the details. Council is waiting for instructions from legal council regarding next steps in moving forward.

Elgin Senior's Club This presentation will be rescheduled to a future meeting.

Business Arising from The Minutes Nothing to report.

New Business

Appointment of Departments & Election of Deputy Mayor for The Community of Three Rivers

Appointments of Members of Council 2023

Departments 2023

Finance	Sandra Kelly
General Government	Mayor Peter Saunders
Transportation	Councillor Luke Lymburner
Protection/ By-Law Enforcement	Mayor Peter Saunders
Environmental Health	Councillor Luke Lymburner
Community Development (Beautification, tourism, promotion)	Councillor Karen Hall-Middleton
Development - Residential & Industrial	Councillor Dennis Murphy
Recreation	Councillor Dennis Murphy
Utilities:	
A. Maintenance	Councillor Dennis Murphy
B. Finance	Mayor Peter Saunders

Appointments 2023

Regional Service Commission	Mayor Peter Saunders & Councillor Dennis Murphy
Westmorland County Fair	Sandra Kelly
Little Bend Housing	Mayor Peter Saunders
Library	Councillor Angela Silverthorn
Community of Three Rivers	Councillor Karen Hall-Middleton
Business Liaison	
Maritime Motorsport Hall of Fame	Councillor Luke Lymburner
B & G Club	Councillor Angela Silverthorn
SPOT	Mayor Peter Saunders
EMO	Councillors Karen Hall-Middleton & Angela Silverthorn
PSSC (School)	Councillor Angela Silverthorn
Maple Street Park	Councillor Karen Hall-Middleton
Elgin Eco Association	Councillor Angela Silverthorn
Fire Protection	Fire Chiefs
	Petitcodiac - Craig Ramsay
	Elgin - Kent Steeves

Election of Deputy Mayor Councillor Silverthorn nominated Councillor Dennis Murphy for the position of Deputy Mayor at which point he accepted the nomination. Under the new procedural by-law this is a one-year position that is re-elected annually. Mayor Saunders then called for any further nominations. None were put forward.

Motion to Cease Nominations

Councillor Lymburner made a motion that the nominations cease. Seconded by Councillor Hall-Middleton.
MOTION CARRIED
002-2023

Motion to Elect the Deputy Mayor for The Community of Three Rivers

Councillor Lymburner made a motion that the Council of The Community of Three Rivers elect Councillor Dennis Murphy for the position of Deputy Mayor for a one-year term. Seconded by Councillor Hall-Middleton.
MOTION CARRIED
003-2023

Councillor Lymburner left the meeting at 8:30 pm

Motion to Appoint Solicitor

Councillor Silverthorn made a motion that the Community of Three Rivers appoint Lindsay Brown at solicitor for the Community of Three Rivers effective January 1, 2023. Seconded by Councillor Murphy.
MOTION CARRIED
004-2023

Motion to Appoint Auditor

Councillor Silverthorn made a motion that as per section 71(1) of the Local Governance Act where each municipality is required to appoint an auditor, The Community of Three Rivers appoints Buckley professional Services as auditors for The Community of Three Rivers effective January 1, 2023. Seconded by Councillor Murphy.
MOTION CARRIED
005-2023

Motion to Appoint Clerk

Councillor Silverthorn made a motion that as per section 71(1) of the Local Governance where each municipality is require to appoint a Clerk to carry out the duties outlined in section 74(1) of said act, The Community of Three Rivers appoints Janice Conley as Clerk for The Community of Three Rivers effective January 1, 2023. Seconded by Councillor Hall-Middleton.
MOTION CARRIED
006-202

Motion to Appoint Assistant Clerk

Councillor Silverthorn made a motion that as per section 74(2) of the Local Governance Act where the assistant clerk shall have all powers and duties of the clerk in absence or disability of said clerk, The Community of Three Rivers appoints Sandra Kelly as Assistant Clerk for the Community of Three Rivers effective January 1, 2023. Seconded by Councillor Murphy.

MOTION CARRIED
007-2023

Motion to Appoint Treasurer

Councillor Silverthorn made a motion that as per section 71(1) of the Local Governance Act where each municipality is required to appoint a Treasurer to carry out duties outlined in section 76(1) of said act, The Community of Three Rivers appoints Sandra Kelly as Treasurer for the Community of Three Rivers effective January 1, 2023. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
008-2023

Motion to Appoint CAO

Councillor Silverthorn made a motion that as noted in a latter dated December 8, 2022 from the Minister of Local Government and Local Governance Reform, the Council of The Community of Three Rivers confirms the appointment of Sandra Kelly as Chief Administrative Officer for The Community of Three Rivers effective January 1, 2023. Seconded by Councillor Murphy.

MOTION CARRIED
009-2023

Resolution to Appoint Signing Officers

WHEREAS, The Community of Three Rivers maintains bank accounts at Brunswick Credit Union; and

WHEREAS, The Council of The Community of Three Rivers hereby designates and authorizes signing authority for two members of Council and two members of staff; and

WHEREAS, two signatures are required for cheques written over the amount of \$5000, and

WHEREAS, The Council of the Community of Three Rivers hereby adopts this Resolution For Signing and Endorsing Cheques as the instrument to properly set forth those authorized to sign cheques;

BE IT RESOLVED, that Council of The Community of Three Rivers hereby appoints the following elected officials and staff as having signing authority for The Community of Three Rivers on all municipal bank accounts:

Peter Saunders, Dennis Murphy, Sandra Kelly, Janice Conley

Moved by Councillor
Seconded by Councillor

Karen Hall-Middleton
Angela Silverthorn

MOTION CARRIED
010-2023

Prom & Graduation Celebration 2023

Council received a request for use of the Petitcodiac Arena for the 2023 Petitcodiac Regional School prom and graduation. Council will take the request under consideration after confirming that arena staff is available and there are no scheduling conflicts.

Medical Centre Update

In January of 2022 Council was notified at a meeting with MLA Ross Wetmore and Health Minister Dorothy Shepard, that the designs for a new medical center for Petitcodiac would be completed in 2022. Upon Provincial budget approval, construction could move forward as soon as 2023-2024. The upcoming provincial budget is to be announced in March 2023. Updates will be provided when more information is available.

Recreation Director

Council discussed the recreation director’s position and what options to consider moving forward. Council would also like to see more accountability with information or reports regarding programs and events in the Three Rivers area. This topic will be brought back to a future meeting when more information is available.

Glenvale Project- Route 885

Council received a request from a concerned citizen regarding the speed limit and signage on Route 885. They are requesting the speed limit be lowered due to there being a blind hill and sharp turns as well as signage to address the usage of compression brakes. In light of the proposed gypsum mine project and subsequent increase in truck traffic, they feel these issues will be even more of a concern. Further investigation will be done to see what if any changes can be made as this is a provincial road within the municipality.

Grant Proposal – Holmes Brook Observation Deck

The Petitcodiac and Area Garden Club has received a \$10,000 grant to fund a project that would see expansion of Maple Street Park with the extension of the accessible pathway, the construction of an observation deck with railing and accessible ramp and a natural park. Council approved a letter of support to move forward with this project. The club also requested a commitment for general maintenance including lawn mowing and fixing safety issues. Council will investigate the cost of contracting out lawn mowing and general upkeep to be brought back at a future meeting.

Kodiak Room Petitcodiac Arena

Councillor Murphy made a motion that The Community of Three Rivers allow EMA East Coast fitness to use the Kodiak room at the Petitcodiac Arena on Fridays from noon to 1 pm to host a 55+ fitness class to be reviewed in the fall of 2023. Seconded by Councillor Silverthorn.

MOTION CARRIED
011-2023

Councillor Lymburner returned to the meeting at 9:23 pm

Orientation Session Reminder

Council received a reminder about the online orientation sessions as well as the in-person session Feb. 11-12, 2023.

Communications Policy Development Mayor Saunders requested Council think about a communication policy moving forward with regards to social and printed media. Tabled to a future meeting.

Correspondence

WMC Woodworking Skills Training Program Council received information on this opportunity for individuals between the ages of 18-30. Councillor Silverthorn will look into advertising this program on social media.

Public Works & Transportation, Sewer Department Nothing to report at this time

Public Safety/ Protection Nothing to report at this time.

Recreation - Programs & Events Nothing to report at this time.

Finance Nothing to report at this time.

Environmental / Development Nothing to report at this time.

General Government Due to a conflict with the municipal orientation sessions for council, the next council meeting which was scheduled for February 1 will be rescheduled to January 30th at 7 pm.

Adjournment Councillor Murphy made a motion to adjourn the meeting. Seconded by Councillor Lymburner.

Mayor Saunders

Clerk Janice Conley