

THE COMMUNITY OF THREE RIVERS
MINUTES
February 21, 2023, 7:00 PM

Present

Mayor	-	Peter Saunders
Councillors	-	Angela Silverthorn
	-	Dennis Murphy
	-	Karen Hall-Middleton
	-	Luke Lymburner
Staff	-	Sandra Kelly, Janice Conley

Call to Order Mayor Saunders called the meeting to order at 7:05 pm and asked for any additions to the agenda.

Agenda It was moved by Councillor Lymburner that the agenda be approved with one addition. Seconded by Councillor Murphy.

MOTION CARRIED
023-2023

Conflict of Interest There was no conflict of interest declared.

Approval of Minutes

Councillor Murphy made a motion to approve the minutes of January 30, 2023.
Seconded by Councillor Hall-Middleton.

MOTION CARRIED
024-2023

Presenters

Plan 360 Regional trails coordinator from Plan 360 came to introduce himself to the new council of the Community of Three Rivers and discuss some of the projects and support services available to municipalities through their program.

Disc Golf Council received a presentation on disc golf outlining benefits and potential cost. Councillor Hall-Middleton requested Council consider installation of a disc golf course at the Maple Street Park contingent on receiving a portion of the funds from grants and the remainder from donations. (see motion 032-2023 under Community Development)

Business Arising from The Minutes

Recreation Director Contract
meeting.

The revised contract was not available at the time of the

Library Lease Renewal & Building Maintenance Council received a needs analysis report and user statistics information for the Petitediac Public Library. Councillor Silverthorn will approach the owners of the building to initiate discussions with Council regarding the lease renewal for the contract that ends in March of 2023.

New Business

Motion Mileage Policy

Councillor Murphy made a motion that The Community of Three Rivers increase the rate of mileage reimbursement for Council and Staff to \$0.50 per kilometer for any municipal events outside of regular council meetings. Mileage will not be paid on anything less than 10 km. Seconded by Councillor Hall-Middleton.

MOTION CARRIED
025-2023

Non-Residential Tax Rates
for budget negotiations for 2024.

It was determined this would need to be brought back to the table

Long Term Planning Council set a meeting date of April 22, 2023 to discuss long term planning for the Community of Three Rivers.

Motion - Communications Policy (FB page)

Councillor Hall-Middleton made a motion that a Face Book page be developed for the Community of Three Rivers where information is posted on local events in the area. Only approved users can post and commenting will be disabled. Seconded by Councillor Silverthorn.

MOTION CARRIED
026-2023

Motion to Purchase Technology

Councillor Silverthorn made a motion that the Community of Three Rivers purchase iPads with accessories for Council to facilitate paperless meetings at a cost not to exceed \$5000.

MOTION CARRIED
027-2023

Motion to Enter into Sub-Lease Agreement – PNB & RBC - Elgin Fire Truck

On a motion by Councillor Murphy and seconded by Councillor Lymburner, The Community of Three Rivers will enter into a Sublease Agreement with the Royal Bank of Canada and His Majesty the King in right of the Province of New Brunswick as represented by the duly authorized representative of the Minister of Local Government and Local Governance Reform.

Local Government entered into a Master Lease Agreement by which the Royal Bank of Canada purchased and leased certain Fire Equipment to the Local Government for the use by local service district fire departments.

Local governance reform that came into force January 1st, 2023 requires that LGLGR sublease certain equipment to the sub-leasee, which is shown in Schedule A – Equipment. All terms and conditions of the contract can be found in Appendix A of this Sublease document.

Particular Equipment to which this contract is referring to is;

2023 Freightliner Tanker Pumper Body Model #M2-112, 1 Hale Pump Model QFLO,
Metalfab Poly Tank 1200 IMP Gal

Commencement date of Sublease: January 1st, 2023

Expiry Date of Sublease: January 5th, 2033

MOTION CARRIED

028-2023

Motion to Transfer Gas Tax Funds

Councillor Lymburner made a motion that The Community of Three Rivers transfers \$49,817.50 from the General Operating Fund to the Gas Tax Fund Account. This amount represents the second payment issued in the year 2022 under the Gas Tax Program. Seconded by Councillor Silverthorn.

MOTION CARRIED

029-2023

Request for Ice Time Donation

Councillor Murphy made a motion that the Community of Three Rivers donate ice time at the Petitcodiac arena to the Petitcodiac & District Figure Skating Club for their annual nice show to be held April 1st, 2023. Seconded by Councillor Lymburner.

MOTION CARRIED

030-2023

Request for Donation

Council received a donation request from the Elementary Literacy program. Tabled to a future meeting.

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Nominations for Board Member CBDC
Council received a request from CBDC for nominations for their board. Councillor Hall-Middleton will reach out to businesses to see if there is any interest.

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Addition: Motion to Proceed – Legal

Whereas the Council of the Village of Petitcodiac adopted By-Law# 31, a By-Law of the Municipality of the village of Petitcodiac Respecting Dogs

Whereas the dogs owned by Dale and Lois McMackin bit Mr. Glen Carr on September 18, 2021,

Whereas the Council resolved on July 14th to have the dogs assessed in accordance with Section 20 of By-Law #31,

Whereas the dog name Klyde is deemed dangerous and council believes it is in the public interest to pursue this matter before the court to have Klyde either destroyed or kept under control because it is intermittently residing at the Dale and Lois McMackin property,

Whereas this matter has continued under the new local government entity The Community of Three Rivers after December 31, 2022,

Whereas the Village of Petitcodiac and other unincorporated areas contiguous to The Community of Three Rivers are annexed to The Community of Three Rivers as per the Local Governance Act, Section 58, effective January 1, 2023.

BE IT RESOLVED that the Council of the Community of Three Rivers continue with legal action against Dale and Lois McMackin for the dog named Klyde by authorizing any of its by-law enforcement officers appointed on August 2, 2022, to file a complaint in Provincial Court as per by-law #31 and the *Local Governance Act*,

BE IT RESOLVED that The Community of Three Rivers be represented by Mr. André Daigle, solicitor in this matter.

Moved By Councillor Murphy
Seconded by Councillor Silverthorn
This 21st day of February, A.D., 2023

MOTION CARRIED
031-2023

Correspondence

Heart and Stroke Foundation The Heart and Stroke foundation sent a letter informing Council that they will be conducting their door to door campaign in the upcoming months.

Age Friendly New Brunswick Council received a letter from the Department of Social Development announcing their partnership with Age-Friendly Active Communities NB Inc.

Committee

Public Works & Transportation, Sewer Department Councillor Lymburner reported he's been in contact with the Smart Energy Company. They would like to do a study with regards to solar energy being used to power the lagoon with the possibility of excess energy being sold back. It was requested he forward the information to the office for distribution to Council.

Public Safety/ By-Law Enforcement

- Mayor Saunders reported he is still waiting for contact information for the RCMP to provide them with his contact info to fulfill his roll as liaison for the Community of Three Rivers.
- The contract with Maritime Enforcement Officers for by-law enforcement is no longer in effect

Recreation - Programs & Events

- Councillor Murphy reported there was an incident of damage to the sprinkler system at the arena. Once a total is received for the cost of repair, he will investigate forwarding those charges to the team or individual responsible for the damage.
- Due to weather, the winter carnival was postponed with no set date to reschedule.
- Plans are underway for the upcoming soccer and swimming programs

Finance Nothing to report at this time

Environmental Health Nothing to report at this time

Community Development - Motion to Apply for Grant

Councillor Hall-Middleton made a motion that the Community of Three Rivers proceed with an application for the Community Innovation Grant (Coin-G) offered under the Horizon Health Network for \$10,000 to be used as part of the funding for a potential disc golf course in the Maple Street Park. Seconded by Councillor Murphy.

MOTION CARRIED
032-2023

Business Liasson Councillor Hall-Middleton reported she's reached out to some of the local business to introduce herself and discuss any concerns they may have.

Residential & Industrial Development Nothing to report at this time.

EMO Councillors Silverthorn and Hall-Middleton reported they have a meeting on February 22, 2023 with EMO facilitator Melissa Pageau

Library Discussed earlier in the meeting under Business Arising from The Minutes.

Regional Service Commission Mayor Saunders reported he will begin forwarding minutes from meetings of the Regional Service Commission when they are available. He also reported they are looking for members for various committees and will provide that information as well when available.

General Government Mayor Saunders reported that Councillor Murphy met with Premier Blaine Higgs and inquired about the status of the proposed Medical Center for the Community of Three Rivers. He was informed that it is being given consideration in the upcoming budget to be decided in March.

Administration Reports

CAO Sandra Kelly reported that she contacted an HR company to obtain a quote to facilitate the hiring process for upcoming positions to be filled. At the time of the meeting no information was available.

- Documents have been submitted for the 2022 audit
- Applications have been submitted for the 2023 SEED program
- The part time office employee will be done at the end this week
- Invoices for the 2023 Sewer Invoices will be issued in April

Passing of Accounts

Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to February 21st, 2023 in the amount of \$109,257.51. Seconded by Lymburner.

MOTION CARRIED
033-2023

Community of Three Rivers Sewer Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to February 21st, 2023 in the amount of \$3171.82. Seconded by Councillor Silverthorn.

MOTION CARRIED
034-2023

Adjournment Councillor Lymburner made a motion to adjourn the meeting.

Mayor Saunders

Clerk Janice Conley