

THE COMMUNITY OF THREE RIVERS  
MINUTES  
May 17, 2023, 7:00 PM

**Present**

Mayor	-	Peter Saunders
Councillors	-	Angela Silverthorn
	-	Dennis Murphy
	-	Karen Hall-Middleton
	-	Luke Lymburner
Staff	-	Sandra Kelly, Janice Conley

**Call to Order** Mayor Saunders called the meeting to order at 7:00 pm and asked for any additions to the agenda.

**Agenda** It was moved by Councillor Murphy that the agenda be approved as presented.  
Seconded by Councillor Lymburner. MOTION CARRIED  
82-2023

**Conflict of Interest** There was no conflict of interest declared.

**Approval of Minutes April 19, 2023**

Councillor Murphy made a motion to approve the minutes of April 19, 2023, as presented.  
Seconded by Councillor Lymburner. MOTION CARRIED  
83-2023

**Approval of Minutes May 1, 2023**

Councillor Hall-Middleton made a motion to approve the minutes of May 1, 2023, as presented.  
Seconded by Councillor Silverthorn. MOTION CARRIED  
84-2023

**Approval of Minutes May 3, 2023**

Councillor Lymburner made a motion to approve the minutes of May 3, 2023, as presented.  
Seconded by Councillor Murphy. MOTION CARRIED  
85-2023

## **Presentations**

Council was approached by a local resident who requested Council allow them to host a music show that would be “admission by donation” to raise funds for a local cause. The event would be sometime between the first of July and mid August on a Saturday. It was suggested that a good venue would be Canada Day or the Westmorland County Fair.

## **Business Arising from The Minutes**

### **Maintenance Work Ballfield**

Councillor Murphy made a motion that the Community of Three Rivers hire Eastern Fence to remove and replace approximately 85 ft. of 12-foot-high industrial chain link fencing and supply and install 1 11/16” sch. 40 bottom and mid rail around the back stop fence at the Syd Crandall Ballfield on Corey Avenue at a cost of \$3985 plus HST. Seconded by Councillor Lymburner.

**MOTION CARRIED**  
86-2023

### **Library Lease Renewal**

Negotiations are continuing. Nothing new to report at this time.

## **New Business**

### **Westmorland County Agricultural Fair Funds for 2023**

At a request of Council, the WCAF Fair Committee provided Council with up-to-date information with respect to operation of the fair; financial statements, planned maintenance and upgrades to the grounds and fair buildings and upcoming events scheduled for the Fair in Early August 2023.

Councillor Murphy made a motion that The Community of Three Rivers release the 2023 annual funding to the Westmorland County Fair in the amount of \$4000. Seconded by Councillor Hall-Middleton.

**MOTION CARRIED**  
87-2023

### **Motion to Tender for a Loader- Works Department**

Councillor Lymburner made a motion that The Community of Three Rivers proceed to Tender for the purchase of a Wheeled Loader for the Works Department including a bucket and plow. Seconded by Councillor Murphy.

**MOTION CARRIED**  
88-2023

**First Reading by Title – By-Law 2023-05 The Community of Three Rivers Building By-Law**

Background: This By-Law was presented for Council’s approval by Plan360 and is a standardized by-law that is being rolled out for all municipalities within the region in order to reflect the changes to the Building Code Administration Act.

**First Reading By-law 2023-05**

**The Community of Three Rivers Building By-Law**

Motion that By-Law No. 2023-05, The Community of Three Rivers Building By-Law , be given first reading by title.

Moved by: Councillor Murphy  
Seconded by: Councillor Lymburner

MOTION CARRIED  
89-2023

The clerk gave first reading by title of By-Law No. 2023-05; The Community of Three Rivers Building By-Law

**Resolution To Adopt Conditions that Apply to By-Law 60-B**

**The Community of Three Rivers, Resolution To Adopt Conditions With Respect To By-Law 60-B, Pursuant To Section 59 Of The Community Planning Act**

WHEREAS the Council of the Community of Three Rivers accepted the request made by James Ritchie to rezone the properties identified as 70581020 and 70686258 from Rural Area (RA) to Residential (R) to accommodate residential development in the Meadow View subdivision;  
BE IT RESOLVED that the following conditions apply to By-law 60-B:

- 1) that all proposed buildings on the property or subsequent properties be serviced by the municipal sewer system prior to the issuing of a building or development permit;
- 2) that prior to the issuance of a building/development permit, a site drainage plan for the 6-unit rowhouse proposed for Lot 21-2 on the Meadow View subdivision plan be approved by the Three Rivers Director of Public Works; and
- 3) that any future multi-unit dwellings shall be subject to conditional approval per the Village of Petitscodiac Rural Plan

Moved by Councillor Murphy. Seconded by Councillor Silverthorn

MOTION CARRIED  
90-2023

**Establishment of Local Governance Commission** Council received a news release regarding the establishment of a Local Governance Commission; an independent body to review, assess, rule, and make recommendations on matters affecting the administration and governance of local/ regional entities including local governments, regional service commissions and rural districts.

### **Motion to Award Mowing Contract 2023**

Councillor Murphy made a motion that The Community of Three Rivers enters into a contract for lawn mowing with McCully Landscaping at a cost of \$9500 plus tax for the 2023 mowing season. Seconded by Councillor Hall-Middleton.

MOTION CARRIED  
91-2023

**The Community of Three Rivers Museum** Council received a letter from the Museum Director of the Petitcodiac War Museum stating that due to the growth of their collection of artifacts, they will be expanding their displays to include articles from the local community to add to the existing catalogue of exhibits of war memorabilia. They asked for Council's support to continue to catalogue, display and share artifacts of interest received from Petitcodiac and The Community of Three Rivers. A letter will be written outlining Council's support for their museum and its new direction.

**New Director of Regional Projects – Regional Service Commission** Marc Landry has accepted the position as Director of Regional Projects and will be working on the Commission's new mandates of regional transportation, tourism promotion, and recreational infrastructure cost-sharing.

### **In Camera Session**

Councillor Lymburner made a motion that the meeting go into an In-Camera session. Seconded by Councillor Murphy.

MOTION CARRIED  
92-2023

Human Resources

### **Regular Session**

Councillor Murphy made a motion that the meeting go back to regular session. Seconded by Councillor Lymburner.

MOTION CARRIED  
93-2023

# Committee

**Public Works & Transportation, Sewer Department** Nothing to report at this time.

**Public Safety/ By-Law Enforcement** Nothing to report at this time.

**Recreation - Programs & Events** Councillor Murphy reported:

**Baseball:** Petitcodiac/Salisbury have been using the arena for spring training. Lights have been ordered for the ballfield.

**Soccer:** There are currently 125 participants registered for this year's soccer program with limited slots remaining.

**Basketball Court:** Lines will be put in for a basketball court.

**Pool Staffing:** Lifeguards have been hired and registration will be on May 22 at the arena with pool opening scheduled for June 26, 2023

**Finance** Nothing to report.

**Environmental Health** Nothing to report.

**Community Development** Councillor Hall-Middleton reported:

- **Whose Ur Mudder** event will be moving forward on June 17<sup>th</sup>, 2023
- **Community Yard** 31 locations are registered with registration fee proceeds going to Cystic Fibrosis Canada
- **Disc golf** Potential start of course construction will be next week
- **Wellness shop** A new wellness shop has opened on Kay Street, Petitcodiac

**EMO** Nothing to report at this time

**Library** Nothing new to report at this time

**Regional Service Commission** Mayor Saunders reported he has attended two meetings where discussions were had regarding the five new mandated services under the Regional Service Commission including details on the appointed members of the various committees.

## General Government

- Mayor Saunders reported he attended the Petitcodiac Trail Blazers Club meeting
- Sandra Kelly gave a report on the Regional Service Commission with details pertaining to new recycling initiatives and the upcoming municipal NB Stewardship Plan for packaging and paper developed by Circular Materials.
- Councillor Silverthorn reported the Elgin Eco Association received their funding for trail expansion and improvement

## Passing of Accounts

### Community of Three Rivers General Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers General Operating Fund up to May 17th, 2023, in the amount of \$45,378.31. Seconded by Councillor Hall Middleton.

MOTION CARRIED  
94-2023

### Community of Three Rivers Sewer Operating Fund

Councillor Murphy made a motion to pay the bills from The Community of Three Rivers Sewer Operating Fund up to May 17th, 2023, in the amount of \$596.18. Seconded by Councillor Hall-Middleton

MOTION CARRIED  
95-2023

**Adjournment** Councillor Murphy made a motion to adjourn the meeting.

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Mayor Saunders

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Clerk Janice Conley