

VILLAGE OF PETITCODIAC
MINUTES
February 23, 2022 7:00 PM

Present Councillors - Dan Pollock
- Dennis Murphy
- Gerald Robinson
- Laurie Stewart
- Luke Lymburner
- Peter Saunders
Staff - Sandra Kelly, Janice Conley

Call to Order Mayor Pollock called the meeting to order at 7:00pm and asked for any additions to the agenda.

Agenda It was moved by Councillor Stewart that the agenda be approved with 2 additions. Seconded by Councillor Lymburner.
MOTION CARRIED
19-2022

Conflict of Interest There was no conflict of interest declared.

Approval of Minutes

Councillor Robinson made a motion to approve the minutes of February 9, 2022 as circulated. Seconded by Councillor Lymburner. MOTION CARRIED
20-2022

New Business

Subdivision Construction A local developer attended the meeting to request clarification on what type material can be used as a base for road construction in a subdivision, requirements for drawings of the sewer infrastructure and requirements for a water assessment study. Councillor Saunders reported that Englobe Corporation has been contacted and upon a motion by Council, would provide their services to help guide the process of subdivision construction. As a result of the following motion, Englobe will address these and future enquiries regarding subdivisions on Council's behalf.

Motion to Hire Englobe Corporation

Councillor Lymburner made a motion that the Village of Petitcodiac hires Englobe Corporation to provide their Professional Services to consult and oversee the requirements and prepare documentation for the development of Sub Divisions in the Village of Petitcodiac. Seconded by Councillor Murphy. MOTION CARRIED
21-2022

Canada Day With Covid-19 restrictions being lifted, Council decided that the village will go ahead with Canada Day celebrations with details to be discussed at a later date.

Councillor Saunders made a motion that the Village of Petitcodiac proceed with plans to host Canada Day activities in 2022. Seconded by Councillor Stewart.
**MOTION CARRIED
22-2022**

Motion to Appoint By-Law Officers

WHEREAS Council has adopted various By-Laws;

WHEREAS Council may appoint By-Law Enforcement Officers for the Local Government and determine their mandate.

BE IT RESOLVED that the following persons are appointed a By-Law Enforcement Officer of the Local Government in accordance with the Local Governance Act & its Regulations, the Police Act, the Community Planning Act & its Regulations, and the Building Code Administration Act & its Regulations:

Jordon Nowlan, Nicholas Hudson, Daniel Lacourse, Karine Caron, Sheri-Lee Matte & Roman Johnston.

BE IT ALSO RESOLVED THAT the above-mentioned appointments includes all generalities as prescribed by By-Law, the Act, the Regulations of the Act, the Police Act and all other Acts and Regulations of the Province of New Brunswick;

AND THAT the position of By-Law Enforcement Officer is employed for the preservation and maintenance of the public peace within the territorial boundaries of the Local Government;

AND THAT the By-Law Enforcement Officer of the Local Government exercise their discretion according to the files given to them by the Clerk or during patrols of the Local Government;

AND THAT the above-mentioned appointments continues as long as the Officers are retained by the Local Government.

Proposed by Councillor Stewart, seconded by Councillor Lymburner on this 23rd day of February 2022.

**MOTION CARRIED
23-2022**

Request for Endorsement of Bill C-229 Council received a request asking for support and public endorsement in the 44th Parliament to urge the federal government to support Bill C-229; An Act to Amend the Criminal Code (banning symbols of hate). Council decided not to take any action on this request at this time.

Old Business

Reform Update & UMNB Letter /Questions Councillor Pollock reported he's still waiting for clarification on boundaries of entity 43. The next step will be naming the new entity. The details of how that process will work is not available at this time.

Assessing Sanitary Sewer System - Englobe As requested by the Village of Petitcodiac, Englobe Corp provided an assessment of the existing sanitary sewer system to determine if there is sufficient capacity for the two proposed subdivisions; one off of Renfrew Street and one off of Old Post Road, Petitcodiac. Based on the assessment the existing sanitary sewer system in the Renfrew Street and Old Post Road Sewersheds both have the capacity for the proposed 8 lot subdivision on Renfrew and the proposed 30 lot subdivision off of the Old Post Road.

Correspondence

UMNB Bulletin January, 2022

Emailed for Council's perusal.

Additions To the Agenda

Approval to Operate Compost Facility Mayor Pollock will review the draft copy of Petitcodiac Compost Facility's Approval to Operate. Upon satisfaction of its content, the draft will be sent to the Department of the Environment and Local Government for renewal.

Motion to Apply to the Municipal Capital Borrowing Board

On a motion by Councillor Robinson and seconded by Councillor Stewart be it resolved that the Village of Petitcodiac submit to the Municipal Capital Borrowing Board an application for the authorization to borrow money in the amount not to exceed Five Hundred and Fort Thousand Dollars (\$540,000) for a term not to exceed fifteen (15) years for the purpose of Purchasing a Fire Truck - Walk in Rescue.

This application is made pursuant to the Subsection 4(1) of the Municipal Capital Borrowing Act and a resolution of the Council of the Village of Petitcodiac on February 23rd, 2022.

MOTION CARRIED
24-2022

Committee Reports

Works Department

Councillor Saunders reported:

- the downtown Christmas decorations are being taken down
- works department has started cold patching
- the asphalt plant will be opening May 9, 2022
- sewer pump on Old Post Road still down and they're waiting for parts
- works department is lining up safety courses for village staff
- Snow removal was very busy over the month of February with many equipment breakdowns and subsequent repairs.
- the bridge on Plantation Road was inspected and will soon have new weight restrictions

Recreation Report

Councillor Robinson reported:

- pickle ball will begin on Wednesday nights at the Baptist Church
- new recreation director is working on a few projects and will be meeting with former director Natalie Griffin to prepare for the upcoming summer season
- Petitcodiac arena will be hosting the AA Midget Provincials March 30 to April 2nd.
- outdoor skating rinks are on the way out with the warmer weather

Protection Report

Councillor Stewart reported:

- progress is being made in the cleaning up derelict vehicles on route 106
- he spoke to by-law enforcement officers regarding other dangerous and unsightly properties in the village that need to be cleaned up
- he's been receiving complaints about a particular dog running at large. He will send letter prior to contacting the SPCA to investigate.

Motion Unsightly Premises

Councillor Stewart made a motion that the Village of Petitcodiac instruct Maritime Enforcement Services to begin investigating three properties in the village for unsightly premises. Seconded by Councillor Robinson.

MOTION CARRIED
25-2022

Passing of Accounts

General Operating Fund

Councillor Robinson made a motion that the Village of Petitcodiac pay the bills from the General Operating Fund up to February 23, 2022 in the amount of \$76,995.33. Seconded by Councillor Murphy.

MOTION CARRIED
26-2022

Sewer Operating Fund

Councillor Robinson made a motion that the Village of Petitcodiac pay the bills from the Sewer Operating Fund up to February 23, 2022 in the amount of \$2838.78. Seconded by Councillor Lymburner.

MOTION CARRIED
27-2022

Adjournment

Councillor Saunders made a motion to adjourn the meeting.

Mayor Pollock

Clerk Janice Conley